

Division of Assessment Implementation
DAC Monday Email for February 3, 2003

Assessment Meeting Materials

The KCCT and NRT materials (manuals, forms, updated math reference sheets, etc.) will be up on the KDE website by the latter part of this week. They can be found by following the following links: KDE homepage> testing and reporting> district support> meetings and trainings> winter DAC meetings. This year's meeting will focus more on your concerns, possible problems, and trouble-shooting. We will be providing very little in print form. Each district will receive a CD with all the materials we use at the training and found on the web. However, if you need to look at materials in print format during the training, you will need to print the material from the web and bring it with you. Please let anyone else from your district that is attending know about this, so that they can print if desired. If you choose not to print, we strongly encourage you to look at the materials on the web so that any questions they generate for you can be handled at the meeting more effectively.

*During the assessment meetings no staff from the Communications Branch will be in the office. If you have questions, issues, or need to make changes to your registration please leave a voice message or email message for Kathy Moore (kmoore@kde.state.ky.us), Rhonda Sims (rsims@kde.state.ky.us), or Phyllis Shuttleworth (pshuttle@kde.state.ky.us). We will be checking emails and phone messages while on the road and will get back with you ASAP.

Question of the Week!

Q: Can you clarify the inclusion of LEP students in the state-required assessment since changes have been made to the Inclusions regulation?

A: The *2002-2003 DAC Implementation Guide* on page 6 discusses the revision of 703 KAR 5:070 *Procedures for the Inclusion of Special Populations in the State-Required Assessment and Accountability Programs* and includes the full regulation on page 319. There is a language difference from the summary on page 6 and the full regulation on page 319. The full regulation states: "State-required assessments shall include students with limited English proficiency if such students have been in the same school or same district for one (1) full academic year prior to the year of the assessment in question or an English-speaking school for two (2) full academic years prior to the year of the assessment in question."

The summary leaves out the adjective "same" before school and district but we believe it is implied. . This difference in language should not alter the decision-making for whether or not an LEP student should be tested and is accountable. The key to decision-making is to use a sequence of questions and to move through all necessary questions before the final determination is made.

1. Was the student in the same school for one (1) full academic year prior to the year of the assessment? If yes, the school should test and is accountable. If no, move to the next question.
2. Was the student in the same district for one(1) full academic year prior to the year of the assessment? If yes, the school should test and is accountable. If no, move to the next question.

If a student does not meet the first set of conditions, you must move to the next condition.

3. Was the student in an English-speaking school for two (2) full academic years prior to the year of the assessment? If yes, the school should test and is accountable. *You will notice there is no discussion of "same" in this situation. The student may have been in several English speaking schools. It is not required the student be in the same school or district.* If no, you do not test. You complete a Student Response Booklet and mark the LEP exemption bubble.

Note: Kentucky's current definition of one full academic year is from the beginning of the school year to the end of the school year.

For DACs Who Have Schools Participating in NAEP:

The first week of the NAEP assessments has been completed and, while things are going extremely well, a few concerns have been expressed about the inclusion of some special-needs students. Please remember that it is imperative that we all make every effort to include all sampled students in the assessment. Special-needs students who are normally assessed (on state or district tests) with accommodations should receive those accommodations on NAEP, unless the specific accommodation is not allowed by NAEP. NAEP expressly forbids very few accommodations - primarily reading aloud a reading test, using a calculator on "non-calculator" mathematics blocks, and out-of-grade testing. Past experience indicates that students who cannot participate in NAEP at all should represent only a very small percentage of those sampled.

NAEP is willing to provide almost all accommodations used in testing special-needs students, and the goal of NAEP is to assess special needs students as they are normally assessed in their state testing program. If you have any questions about allowing an accommodation, please contact Cindy Owen at cowen@kde.state.ky.us or Teri Eads at teads@kde.state.ky.us

Precode Labels for KCCT

DACs should have received an email from Connie Valentine, Kentucky's CTB sales rep, about ordering precode labels for the KCCT. In case you did not get that information, it is attached below:



Broadcasts for Writing Scoring

The 2003 Scoring Training Video will be aired on Star Channel 703 on

*February 20 at 3:30 PM Eastern Time (2:30 Central Time)

*February 26 at 10:00 AM Eastern Time (9:00 Central Time)

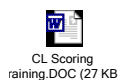
The video will be aired every month through April, but KET cannot "lock in" the dates of those airing times just yet.

Revised Student Signature Sheet

The Student Signature Sheet for Writing Portfolios has been revised to include a statement about accommodations for LEP students. Please advise cluster leaders to make this new signature available to teachers for use with student portfolios. The signature sheet is found in Appendix J of the 2002-2003 DAC Implementation Guide, available on the web.

Note: If you have already completed some portfolios because of block scheduling, you do not have to go back and change them all to the new signature sheet. The only portfolios that would have to have new signature sheets in that case would be those completed by LEP students who had accommodations.

Scoring Training for Cluster Leaders*[See correction below.](#)



Region 7 Correction for Cluster Leader Training:

Primary 4th grade training

March 3,5,6

Middle school/ 7th grade training

February 27th

High school/ 12th grade training

February 25th

Alternate Portfolio Issues

1) Medical exemption forms for Alternate Portfolio students need to be submitted ASAP. A copy of the form can be found on the web, as well as in Appendix F in the DAC Guide.

2) A series of working sessions are being offered at the Kentucky Alternate Portfolio Program office in Lexington during the month of February. The dates are Feb.5, 12, 19, and 26 from 9:00 AM - 3:00 PM. These sessions are limited to 16 people per session. Please email Tina Buster at tbuster@uky.edu or phone her at 859-257-7672, extension 80244 and specify the date you would like to attend. Provide a contact number in case of inclement weather. Also indicate if you do not plan to stay the whole time or will be coming in late or after lunch. This will allow space for others to come in.

NEW! 3) A working session has been scheduled for Princeton on Feb. 11 from 9:00 AM-3:00 PM at the UK Extension Office, 1025 U.S. Highway 62W. Please register with Tina as discussed above.

Assessment Meetings Scheduled

Listed below are the dates, places, and addresses for the assessment meetings. You may attend any of the meetings that best fit your schedule. [Registration is from 8 - 8:30 AM. We will begin the meetings promptly at 8:30 with a special session for new DACs. Any new DAC is strongly encouraged to attend the early session. This session will end around 9:45 and experienced DACs will need to arrive around that time and sign-in. Everyone is invited to come](#)

early, but the "basics" may not be needed by many of you and some repetition may occur if you attend the whole day. Expect to stay until around 4 PM. A more detailed agenda will be provided in a later email. Please contact Kathy Moore (kmoore@kde.state.ky.us or 502-564-4394) to register. She will need the following information: DAC name, names of any others attending, district, and location/date.

Feb. 11 - Ashland Plaza Hotel (Ballroom), 15th Street and Winchester, Ashland

Feb. 12 - Jenny Wiley State Park (Conference Center-Cherokee Room), 75 Theatre Court,
Prestonsburg

Feb. 13 - Natural Bridge State Park (Activity Center), 2135 Natural Bridge Road, Slade

Feb. 18 - Lake Barkley State Park (Convention Center-Room A), P.O. Box 790, Cadiz

Feb. 19 - Holiday Inn University Plaza (Conference Center-Rooms 1 & 2), 1021 Wilkinson
Trace, Bowling Green

Feb. 20 - Pine Mountain State Park (Convention Center-Laurel and Azalea Rooms), 1050 State
Park Road, Pineville

Feb. 25 - General Butler State Park (Conference Center), 1608 Highway 227, Carrollton

Feb. 26 - Howard Johnson, 209 Commerce Drive, Elizabethtown

Mar. 4 - History Center (Brown-Forman Room), 100 Broadway, Frankfort

NOTE: Due to budget constraints, we will be unable to provide any refreshments of any kind at these meetings.